

## **MINUTES OF THE TWENTY-NINTH ANNUAL GENERAL MEETING held at 2pm, 28th June 2023, at the Bat & Ball Centre, Crampton's Road, Sevenoaks, TN14 5DN**

### **1. Quorum.**

There were 86 members present at the Meeting. The Tellers (Bob Ruffles and Charles Hebert) confirmed that the meeting constituted a quorum. (There were in addition 10 email and 5 postal voters not present at the meeting giving a total of 101).

### **2. Apologies for Absence**

Apologies had been received from: Beryl Mansell, Jenny Ruffles, John Christy, Sheila Julius, Linda Gilbert, David Candlin, Sally Candlin, Georgina Reynolds, Sandra Dell, Pamela Dunn, Amanda Birch, Roberta Epsley and Bryan Richardson.

### **3. Voting**

The Chairman (Ken Brown) introduced the Tellers, Bob Ruffles and Charles Hebert and explained that voting would be by raising a hand. A motion is agreed if a simple majority present vote for the motion. Any members present who had voted by post were reminded that they should not vote again at this meeting.

### **4. Minutes of the AGM held 22<sup>nd</sup> June 2022**

Members were invited to ask questions about the Minutes, but there were none. The Motion to approve the Minutes, which had been proposed by Mike Davies and seconded by Jill Davies, was agreed by a large majority of members in both the poll of members present and those voting by post. None opposed.

### **5. Trustees' Report 2023**

The Report had been distributed in advance of the meeting. Members were invited to ask questions about the Report, but there were none. The Motion to accept the Trustees' Report, which had been proposed by Nick White and seconded by Barbara Coleyshaw, was agreed by a large majority of members in both the poll of members present and those voting by post.

### **6. Accounts for the year ended 31<sup>st</sup> March 2022**

The Accounts had been distributed in advance of the meeting. Members were invited to ask the Treasurer questions about the Accounts, but there were none. The Motion to accept the Accounts, which had been proposed by Jim Purves and seconded by Harvey Mahn, was agreed by large majorities of members in both the poll of members present and those voting by post. The Chair thanked Michael Harwood for auditing the accounts for 2022/23.

### **7. Matters arising from the Minutes, and the Trustees' Report and Accounts**

Members were asked if there were any matters arising from the Minutes, and the Trustees' Report and Accounts. There were no matters arising.

### **8. Vote of Thanks**

Nick White reminded members that those running Sevenoaks u3a were all volunteers. The Constitution requires there to be a minimum of five trustees on the Executive Committee. With only five currently standing for election new additional trustees were urgently needed to ensure future compliance. Other volunteers are also required for other roles. He expressed appreciation of the current committee on behalf of the members and thanked them for their work.

### **9. Retiring Executive Committee members:**

The Chairman thanked David Taylor and Sue Christy for their valuable contributions to the Executive Committee.

### **10. Election of Executive Committee Officers:**

**Election of Treasurer – David Lowe** had been nominated by David Wilson and Rick Hodges. David Lowe's appointment was agreed by large majorities in both the poll of members present and those voting by post.

Chair handed over to Treasurer David Lowe to officiate

**Election of the Chair - Kenneth Brown** had been nominated for Secretary by David Gardner and Rob Weighill. Ken Browns's appointment was agreed by large majorities in both the poll of members present and those voting by post.

Ken Brown resumed role of chair

**Election of Vice Chair – Beryl Mansell** had been nominated by Mike Sillitoe and Heather Sillitoe. Beryl Mansell's appointment was agreed by large majorities in both the poll of members present and those voting by post.

**Election of Secretary – Helen Wood** had been nominated by Bob Ruffles and David Wilson. Helen Wood's appointment was agreed by large majorities in both the poll of members present and those voting by post.

### **11. Election of Other Executive Committee Members:**

**Social Events Trustee – Pam Walshe** had been nominated by Judy Hebert and Jim Purves. Pam Walshe's appointment was agreed by large majorities in both the poll of members present and those voting by post.

### **12. Other former EC Posts**

**Group Development** – The Chair explained that Sue Christy has put together a Group Development Team which she will continue to lead but due to the workload involved no longer as a Trustee on the EC. We are very grateful to Sue.

**Membership Secretary** - Jenny Ruffles continues to do an excellent job leading the Membership and Recruitment Team but not as a member of the EC. We are very grateful to Jenny.

**Communications Trustee** - David Taylor has completed six years as a Trustee and is therefore not eligible for re-election. We are very grateful to David. We have no candidates for this post.

**New Trustees** – As Nick White stated we are in urgent need of more help. It was appreciated many at the meeting had already served on committees or lead groups for many years. Please could any potential volunteers speak to the Chair or another Trustee.

**13. Appointment of Independent Examiner:**

The appointment of Michael Harwood as Independent Examiner of Accounts was agreed by large majorities in both the poll of members present and those voting by post. The Chair thanked Mike for undertaking to audit the accounts again.

**14. Any other business:**

The Chair thanked his colleagues on the EC for their support.

Bob Ruffles reinforced the message that the group needs more volunteers if it is to continue to function, not just for the EC but there are now some twenty vacancies in the support teams.

**15. Closure of Meeting.**

The Chair declared the meeting closed at 14.25.